

## Pre- university book

### Lesson two

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I . choose the correct answer :

1. Check your way of presentation and body movement in front of ..... .  
a) an object                      b) a scene                      c) a mirror                      d) an area
2. Most students have a certain ..... when they are asked to go to the blackboard .  
a) attractiveness                      b) cleanliness                      c) nervousness                      d) usefulness
3. Having eye ..... with audience is one of the most important things to have a good speech  
a) gesture                      b) expression                      c) mood                      d) contact
4. He was very unsure of himself and didn't have much self ..... .  
a) support                      b) victory                      c) presentation                      d) confidence
5. Facial .....help to build warm and positive relation with your audience  
a) differences                      b) excitements                      c) expressions                      d) abilities
6. Using a mobile phone while driving ..... the driver and may bring about accident  
a) relies                      b) distracts                      c) rattles                      d) destroys
7. The new coach's relaxed and ..... manner soon earned him the liking and respect of his team .  
a) confident                      b) concerned                      c) continuous                      d) constant
8. He is an efficient and trustworthy manager . We rely on his ..... to handle the company .  
a) variety                      b) ability                      c) gesture                      d) volume
9. A loud conversation in the next room ..... my concentration .  
a) tapped                      b) recalled                      c) organized                      d) disturbed
10. It is considered as a bad habit to ..... against the wall while you are talking to others .  
a) lower                      b) lean                      c) bend                      d) lift
11. Good choice of clothes helps you have ..... for your audience .  
a) respect                      b) humor                      c) posture                      d) focus
12. With so much noise in the street , I can hardly ..... on my story .  
a) distract                      b) communicate                      c) concentrate                      d) balance
13. His excellent ..... attracted the attention of the large audience .  
a) excitement                      b) atmosphere                      c) presentation                      d) emotion
14. The office is going to ..... working hours from 30 to 25 per week .  
a) estimate                      b) decrease                      c) evaluate                      d) increase
15. He has ..... a decision to go to college to continue his studies .  
a) gotten                      b) made                      c) taken                      d) done
16. Her eyes ..... the love she felt toward her son .  
a) encouraged                      b) expressed                      c) attached                      d) realized
17. The president is expected to ..... his idea in his education plan .  
a) enhance                      b) reduce                      c) stretch                      d) include



**Part C. Grammar test :**

**I . choose the best answer :**

1. The horse that they let John ..... was the most beautiful animal I had ever seen .  
a) rides                              b) to ride                              c) riding                              d) ride
2. The program was really fun . It really made us ..... .  
a) to laugh                              b) laugh                              c) laughs                              d) laughing
3. I advised you ..... out alone at night .  
a) let him not go                              b) not to let him to go  
c) to let him don't go                              d) not to let him go
4. Professor Smith didn't ..... him ..... his lab reports .  
a) let - to type                              b) make – types                              c) help – type                              d) make – typing
5. A good teacher makes his students ..... the world from new perspectives .  
a) view                              b) to view                              c) viewed                              d) viewing
6. My son was made ..... the windows before they could go outside to play tennis .  
a) washed                              b) to wash                              c) wash                              d) washing
7. They can increase their products by ..... modern technology .  
a) to employ                              b) employing                              c) employed                              d) employ
8. A black cat had been seen ..... from the kitchen before she arrived .  
a) running                              b) to run                              c) ran                              d) runs

**II. Put the words in the right order :**

1. made – a lecture – the teacher – during – all – give – the term – the students - .
2. her children – what – to – lets – they – want – she – do - .
3. control – several – nervousness – you – breathing – times – by – can – your – deeply - .

**III. complete the following sentences with the correct form of the verbs :**

1. Make your lecture as interesting as possible by ..... some pictures to audience . ( show )
2. would you mind letting him ..... your bicycle . ( ride )
3. She was made ..... notes during the presentation yesterday evening . ( take )
4. The new professor forced his students ..... a book about effective ways of giving a speech . ( read )

**Part D. Reading Comprehension test :**

**I . Mini comprehension : choose the correct answer :**

**1. You can speak with confidence and make your presentation interesting by .....**

- a) moving too much your body
- b) having no pauses at all
- c) looking too much on your notes
- d) using the communication power tools

**2. You can create a comfortable atmosphere and have fun with your audience . You can make people know you are human and actually learn more with .....**

- a) voice projection
- b) suitable dress
- c) sense of humor
- d) audience involvement

**3. " Just before your speech , do some breathing exercises to relax ."**

**The above sentence advises us to .....**

- a) control nervousness
- b) involve audience
- c) project voice
- d) start firmly

**4. Everyone has a certain amount of nervousness when talking to a group , but the point is not to end nervousness . We know that .....**

- a) talking to a group needs certain amount of nervousness
- b) when you want to have a speech ,you are a bit nervous
- c) you should learn how to quit nervousness
- d) everyone is so nervous when talking

**5. A habit like ..... may have bad effects on your audience and distract them and tell them you are uninterested and unconfident .**

- a) having friendly facial expression
- b) raising or lowering your voice
- c) telling jokes and funny stories
- d) crossing your arms

**II. Cloze test : fill in the blanks with your own words :**

One of the communication power tools that causes you have an interesting presentation is eye ...1... . It helps your audience feel ...2... relaxed and builds confidence ...3... your speaking ability . You can have a quick ...4... at your notes only from time to time . Find a few friendly faces in the ...5... that react to your message and concentrate on ... 6... your speech to them . You should look at someone ... 7... four or five ... 8... at a time and then move to someone else .

It should be emphasized how important it is to practice your ...1... . Once you have done your research and you know ...2... what you want to say , make your outline and ...3... start practicing . Be sure to practice in front of a mirror . Looking at yourself ...4... you give your speech is a good way to check your ...5... and make sure you have good eye contact with the ... 6... , which are both important parts of public speaking .

- 1. a) composition                      b) presentation                      c) conversation                      d) celebration
- 2. a) carelessly                      b) exactly                      c) quickly                      d) constantly
- 3) a) unless                      b) until                      c) before                      d) then
- 4. a) as soon as                      b) whether                      c) since                      d) as
- 5. a) gestures                      b) practices                      c) actions                      d) bodies
- 6. a) waiter                      b) teacher                      c) audience                      d) lecture

**III . Put the following sentences in order and make a meaningful paragraph :**

- ..... a) but the point is not to end nervousness .
- ..... b) They fear this even more than death .
- ..... c) Most people are afraid of speaking in public .
- ..... d) learn to control it .
- ..... e) Everyone has a certain of nervousness when talking to a group .

**IV . Read the sentences and match each sentence with one of the heading :**

- ..... 1. You should include personal stories or recent events to add fun to your speech.
- ..... 2. You should find a few friendly faces in the audience that react to your message.
- ..... 3. You should do some deep breathing exercises to relax before your speech .
- ..... 4. You should change the speed of your words to make the audience feel excited .
- ..... 5. You should involve the audience by asking questions and talking them directly .
- ..... 6. You should be aware of some habits like crossing your arms that may distract the audience .

- a) body movement
- b) controlling nervousness
- c) sense of humor
- d) audience involvement
- e) voice projection
- f) eye contact

**V . Read the passage and choose the correct answer :**

Fighting fish are wild little fish that live in the warm, sluggish water of pools and rivers in Asia. They are only about two and a half inches long. They are savage fighters, and whenever two fighting fish get together they will use their small, sharp teeth to tear and bite each other. Fighting fish are so eager for a battle that if one fish sees its reflection in the mirror it will probably try to fight itself. For hundreds of years, the people of Thailand have been raising fighting fish, and many of them enjoy going to fish fights, which are a favorite sport there. These fights sometimes last for three hours or even longer. The fighting fish is a dull brown color, but when the male gets excited and starts to fight, it begins to glow with beautiful red and blue and gold colors. Some fighting fish are so beautiful that people raise them just because of their splendid coloring. Fighting fish eat small insects and mosquito eggs. Some Thai people raise mosquitoes, so they can feed the eggs to the fighting fish.

1. Which of the following would be the best title for the passage?
  - a. A Festival in Thailand
  - b. An Unusual Kind of Fish
  - c. How to Feed Fighting Fish
  - d. Types of Fish in Asia
2. What is the function of the first sentence of the passage?
  - a. Generalization
  - b. Instruction
  - c. Speculation
  - d. Description
3. Which of the following statements is NOT true about fighting fish?
  - a. The people of Thailand are interested in raising them.
  - b. They are ready to fight for very long hours .
  - c) They should always have a mirror in front of them .
  - d) They don't have an attractive color when they are quiet .
4. What does the word "them" in line 6 refer to?
  - a. People of Thailand
  - b. Fish fights
  - c. Favorite sports
  - d. Fighting fish
5. It can be understood from the passage that some Thai people keep fish to \_\_\_\_\_
  - a. enjoy their beautiful colors
  - b. make them excited
  - c. sell them at the market
  - d. feed their small insects